



Windsor Chinese Academy Registration Form

PERSONAL INFORMATION			
Pupil's name:		Date of birth	
Guardian's name (if applicable):		Pupil's Gender:	
Address and postcode:			
Telephone No.		Email:	
Does the pupil have any medical conditions we should be aware of?			Yes/No
If yes, please comment:			

CLASS BOOKING	
Class type (please tick):	5 - 8 years old
	<input type="checkbox"/> Level 0 - taught in English (10:20 - 11:20)
	<input type="checkbox"/> Level 1 - taught in Mandarin(10:20 - 11:20)
	<input type="checkbox"/> Level 2 - taught in Mandarin(11:30 - 12:30)
	9 - 13 years old
	<input type="checkbox"/> Level 1 - taught in English and Mandarin (11:30 - 12:30)
	<input type="checkbox"/> Play group (under 5) (9:30 - 10:10)
<input type="checkbox"/> GCSE Chinese (11:30 - 12:30)	
<input type="checkbox"/> Adult (10:20 - 11:20)	
Start Date:	

PAYMENTS	
Payment is enclosed for (please write the number above the line):	
___ classes @ £6 / £5 each = £____ ___ playgroup sessions @ £3 each = £____ ___ GCSE classes @ £10 / £8 each = £____ ___ Adult classes @ £10 each = £____	Text books: ___ You Er Han Yu 1 (Chinese for Children 幼儿汉语) @£2.50 each ___ You Er Han Yu 3 (Chinese for Children 幼儿汉语) @£2.50 each ___ Zhong Wen 1 (中文) @£2.50 each ___ Exercise book A&B for Zhong Wen 1 (中文练习册 A&B) @£5 /set ___ Zhong Wen 2 (中文) @£2.50 each ___ Exercise book A&B for Zhong Wen 2 (中文练习册 A&B) @£5 /set
Total enclosed: _____	

HOW DID YOU HEAR ABOUT WINDSOR CHINESE ACADEMY

Word of mouth

Leaflet

Magazine

Other (please specify):

WINDSOR CHINESE ACADEMY NEWS LETTER AND PROMOTION

Windsor Chinese Academy issues newsletters by email occasionally, packed with games, info about classes competitions and news about us. Please tick if you DO NOT wish to receive this. (Your email address will NOT be used for any other purpose, nor passed to any other organisation).

Windsor Chinese Academy sometimes takes photos and/or videos of the classes and students work to be used on our website and/or other advertisements. Please tick if you DO NOT wish your child's face appear on any of the promotional materials.

Please read the following and sign below to accept.

Because classes are kept deliberately small (usually a maximum of 10 children) to ensure the best quality of teaching and learning, and there are various costs involved in running a class example venue hire, insurance fees, etc. which are still required even if you miss a session, fees for missed sessions are non refundable and non-transferable to the next term. In the unlikely event of the course/class being cancelled by us a full refund will be made. No further liabilities will be accepted.

Signed _____ parent/guardian

Please email nihao@windsorchineseacademy to book with us and bring this form and payment to the school on the first day of your attendance.

Many thanks

Windsor Chinese Academy